



## Center for Disease Control Eviction Moratorium Information

Tenants are eligible for protection if they:

- Are unable to pay the rent due to income loss or medical expenses
- Either expect to make less in 2020 than \$99,000 individually or \$198,000 as a family, or received a stimulus check or did not have to file a 2019 tax return
- Try, or have tried, to access any government rental assistance funds that may be available
- Agree to make partial rent payments based on what they can afford
- If evicted the tenants would be homeless or would have to move into a crowded or substandard living situation

To get these protections, the tenant — and all adults living in the household — have to submit a signed declaration (see page 2) to their landlord stating they are eligible and that they are telling the truth, under legal penalty. Tenants should keep a copy of the declaration and all correspondence with the landlord.

Completion of the Assessment Card is the first step in the rental assistance process. Here are the steps to complete the application process:

1. Complete an Assessment Card. If the form is completed online, the email confirmation includes verification that the Tenant has requested assistance. If the form is completed by phone or in-person, contact HRC for a letter verifying application for assistance.
2. Initial review by HRC Staff.
3. Submit required documents to determine eligibility.
4. Complete Intake/Assessment paperwork.
5. Landlord completed paperwork (Eviction Notice, Affidavit of Arrears, Landlord Rental Assistance Statements)
6. Unit must meet Housing Quality Standards or landlord must address issues.
7. Payment issued.

This process takes 2-3 weeks if all parties respond promptly to requests for information. Completion of Step 1 represents an attempt to obtain rental assistance.